



Arizona Department of Transportation
Intermodal Transportation Division

206 South Seventeenth Avenue Phoenix, Arizona 85007-3213

Janet Napolitano
Governor

Victor M. Mendez
Director

August 5, 2008

Floyd Roehrich Jr.
Acting State Engineer

TO: ALL INTERESTED PARTIES

SUBJECT: AMENDMENT NO.: 1

**REFERENCE: STATEMENT OF QUALIFICATIONS NO.: 09-05,
STATEWIDE ON-CALL GROUND SURVEYING SERVICES**

The following revisions are made to the referenced Statement of Qualifications package:

SECTION VII Scope of Work in the PROJECT SCHEDULE, Section 160 change to starting contract date of September 15, 2008 in the SOQ package referenced above has been revised as follows:

See attached

Shannon Childs *Shannon Childs*
Contract Specialist
Engineering Consultants Section

AN OFFEROR MUST ACKNOWLEDGE RECEIPT OF THIS AMENDMENT BY SIGNING BELOW AND INCLUDING THIS DOCUMENT AT THE BACK OF THE SOQ SUBMITTAL. FAILURE TO DO SO MAY RESULT IN REJECTION OF THE PROPOSAL.

CONSULTANT NAME

SIGNATURE

* This amendment is not included in the total page count in the Statement of Qualification submittal.

150 LENGTH OF SERVICES

The length of service of the initial contract will be ONE (1) YEAR from date of notice to proceed. The negotiated contract may be extended on a yearly basis for a total of three (3) years.

160 PROJECT SCHEDULE

The target date for starting this contract is **September 15, 2008**.

170 TASK ORDER SCOPE

When a consultant's services are needed, ADOT ESS will request a meeting with the Consultant to help the Consultant identify their "Task Order Scope" and "Project Schedule". After this meeting, The Consultant will prepare and submit to ADOT ESS a "Task Order Scope", "Cost Proposal Request", and "Project Schedule" for each project assigned to the Consultant. The "Task Order Scope" will supplement the scope herein and will define the specific parameters for an assigned project such as the location, requested project completion date, products required, and/or additional submittal requirements, etc.

The Consultant shall submit their "Task Order Scope", "Cost Proposal Request", and "Project Schedule" to ADOT ESS within five (5) days of receipt of the scope of work. Consultants may not be awarded a contract for any number of reasons including quoted "Task Order Scope" or stipulated "Project Schedule". If a Consultant is not awarded a contract, then no charges will be forwarded to ADOT ESS.

The Consultant's Cost Proposal shall include a plan for completion of their data to accommodate the project schedule as provided by ADOT. If this schedule cannot be met, the Consultant will submit reasons in writing to include external delays in requesting additional time for completion. This request must also include a new schedule with a completion date. Selected Consultants will be expected to work closely with ADOT to provide for timely delivery of the finished product(s).

When ADOT ESS and the Consultant have determined a start date, cost, and finish date, ESS will issue an "Authorization Letter" to the Consultant to begin work. This letter will contain the cost and dates of start and completion per the agreement.

200 DESIGN REFERENCES

The following documents and design references have been adopted, developed, and/or published by ADOT or other public agencies for use in design. Included in this listing by agency are standards, specifications, manuals, guides, procedures and environmental regulations which shall be applied to the various aspects of the project. The Consultant is advised that while possession of all these documents is not necessary to complete the project, they will be held responsible for knowledge of their applicability as they pertain to performing surveying activities. Many of the